

PATIENT RELATIONS COMMITTEE TERMS OF REFERENCE

1. Statutory Mandate

The Patient Relations Committee is a statutory committee of Council. It fulfills the statutory mandate outlined in the [Regulated Health Professions Act, 1991](#) (RHPA) by:

- advising Council with respect to the patient relations program, which must include measures for preventing and dealing with patient sexual abuse; and
- administering funding for therapy and counselling for patients who are named in a sexual abuse complaint or report.

2. Membership

The Executive Committee shall be the College's Patient Relations Committee as outlined in Article 22.01 and 22.02 of [By-Law No. 1: General](#).

3. Meeting Expectations and Duties

Committee members are expected to meet the expectations outlined in [By-Law No. 3: Council & Committee Code of Conduct](#).

The Committee shall meet as required.

Quorum

A majority of committee members constitutes a quorum for a meeting of a committee as outlined in Articles 5.01 to 5.03 of By-Law 1: General¹.

Chair

The Chair of the Patient Relations Committee is the Council Chair.

The Chair may delegate their role to another member of the Patient Relations Committee when unavailable.

4. Reporting

A report of the Patient Relations Committee is presented to Council annually.

5. Revision Process

These terms of reference are approved by Council. To maintain currency, a review of these terms of reference takes place every three years, with the exception noted below.

Where there is a substantive legislative or change in regulatory or societal expectations, a review will be undertaken to determine if the terms of reference need interim amendment.

Developed by: Registrar/Executive Director & CEO

Maintained by: Governance Committee

Accountability: Council

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Date Revised:

Next Review: June 2028