

## Proposed Amendments to By-Law No.2: Fees

Additions - Blue

Deletions - ~~Red Strikethrough~~

**1.01** In this by-law,

**“administrative suspension”** means a suspension of a member's certificate of registration as a result of the member's failure to pay a prescribed fee or a fee required by the by-laws or to provide information required by the by-laws;

**“category”** means one of the RN Category or the RPN Category;

**“certificate of registration”** means a certificate of registration issued by the College;

**“class”** means a class of certificate of registration and does not mean “class” as that word is used in section 8 of the *Nursing Act*, 1991;

**“fee”** includes a required fee(s) or charge, an administrative fee(s) or an administrative charge(s);

**“home jurisdiction”** means the Canadian jurisdiction in which the nurse physically resides for the purposes of income taxes, and in which the nurse is registered to practice in the same category. If this definition cannot be applied for any reason, “home jurisdiction” will be defined as the Canadian jurisdiction in which the nurse is registered to practice in the same category and in which they practice most often;

**“host jurisdiction”** means one or more jurisdictions where a nurse is registered in the same category, in addition to their home jurisdiction;

**“interjurisdictional registrant”** refers to a member registered in Ontario as one of their host jurisdictions in the same category as their home jurisdiction;

**“out-of-province certificate”** has the meaning ascribed to it under the Regulated Health Professions Act, 1991 and its Health Professions Procedural Code;

**“person”** includes a member and former member; and

**“registration regulation”** means Part II of Ontario Regulation 275/94, as amended, passed under the Nursing Act, 1991.

## 1.02 Schedule of Fees

- 1.02 The College shall maintain a Fee Schedule which sets out a list of all fees noted in this by-law and the amount for each fee that is payable for each fiscal year, as needed.

## 1.03 Fee Adjustments

- 1.03.1 Subject to 1.03.2 and 1.03.3, each fiscal year, the fees set out in the Fee Schedule will be increased by 7% for the following fiscal year.
- 1.03.2 On or before June 1 each year, the Finance & Risk Committee may approve an annual increase to any fee listed in the Fee Schedule that is less than 7% of the then-current applicable fee.
- 1.03.3 On or before July 1 each year, and on the recommendation of the Finance & Risk Committee, Council may approve an annual increase to any fee listed in the Fee Schedule that is greater than 7% and not higher than 10% of the then-current applicable fee.
- 1.03.4 Where a fee is not noted in this by-law and not included in the Fee Schedule, the fee payable shall be the fee set by the Registrar for anything that the Registrar is required or authorized to do.

## APPLICATION FEES

- 2.01 Unless otherwise specifically provided in this by-law, a separate application fee is payable for each class of certificate of registration applied for in each category.
- 2.02 Subject to Article 2.05, ~~A~~ a person who submits an application for a certificate of registration as a ~~registered~~ nurse of any class, other than emergency class, ~~in the general class or as a registered practical nurse in the general class~~ shall pay an ~~application fee~~ Application Fee as set out in the Fee Schedule. ~~of;~~
- ~~a) \$400.00 for an application made in the 2024 calendar year;~~
  - ~~b) \$416.00 for an application made in the 2025 calendar year;~~
  - ~~c) \$433.00 for an application made in the 2026 calendar year and subsequent calendar years.~~
- 2.02.1 Deleted March 2025

**2.02.1.1** Effective 2026, an applicant who holds a current out-of-province certificate that is equivalent to a registered nurse in the general class or extended class, or a registered practical nurse in the general class, shall receive a credit equal to 25% of the application fee paid for the equivalent Ontario category and class of registration.

~~**2.02.2** A person who submits an application for a certificate of registration as a registered nurse in the extended class shall pay an application fee of~~

- ~~a) \$300.00 for an application made in the 2023 calendar year;~~
- ~~b) \$400.00 for an application made in the 2024 calendar year;~~
- ~~c) \$416.00 for an application made in the 2025 calendar year;~~
- ~~d) \$433.00 for an application made in the 2026 calendar year and subsequent calendar years.~~

#### ~~Application Fee: Other Classes~~

**2.03** Subject to Article 2.05, a person who submits an application for a certificate of registration for any class of certificate, other than general, extended or emergency, shall pay an ~~application fee~~ **Application Fee - Other Classes**, as set out in the Fee Schedule. ~~of~~

- ~~i) \$50.00 for an application made in the 2023 calendar year;~~
- ~~ii) \$67.00 for an application made in the 2024 calendar year;~~
- ~~iii) \$70.00 for an application made in the 2025 calendar year;~~
- ~~iv) \$73.00 for an application made in the 2026 calendar year and subsequent calendar years.~~

#### ~~Application Fee: Emergency Class~~

**2.04** No application fee shall be payable for an emergency class certificate of registration.

#### ~~Application Fee: Non-Practising Class~~

**2.05** No application fee shall be payable for an application for a non-practising class certificate of registration if the applicant holds, at the time of

application, another class of certificate of registration, other than an emergency class, in the category for which the person is seeking the non-practising class certificate of registration.

## EVALUATION FEES

**2.06** A person who undergoes an evaluation conducted directly by the College under the applicable Registration Regulation provisions, shall pay the corresponding Evaluation Fee as set out in the Fee Schedule.:

- i) Education Requirement - Additional Evaluation Fee RN (French), pursuant to sub-subparagraph 1 iii B of subsection 2(1) of the Registration Regulation. ~~shall pay an evaluation fee of~~
  - a) ~~\$500.00 for the evaluation requested in the 2023 calendar year;~~
  - b) ~~\$665.00 for the evaluation requested in the 2024 calendar year;~~
  - c) ~~\$692.00 for the evaluation requested in the 2025 calendar year;~~
  - d) ~~\$719.00 for the evaluation requested in the 2026 calendar year and subsequent calendar years.~~
- ii) Education Requirement - Additional Evaluation Fee RPN, pursuant to sub-subparagraph 1 iii B and subparagraph 1 v of subsection 3(1) of the Registration Regulation. ~~shall pay an evaluation fee of~~
  - a) ~~\$225.00 for the evaluation requested in the 2023 calendar year;~~
  - b) ~~\$300.00 for the evaluation requested in the 2024 calendar year;~~
  - c) ~~\$312.00 for the evaluation requested in the 2025 calendar year;~~
  - d) ~~\$324.00 for the evaluation requested in the 2026 calendar year and subsequent calendar years.~~
- iii) Education Requirement - Additional Evaluation Fee RNEC (NP), pursuant to sub-subparagraph 2 iv B of subsection 4(1) of the Registration Regulation. ~~shall pay an evaluation fee of~~
  - a) ~~\$225.00 for the evaluation requested in the 2023 calendar year;~~
  - b) ~~\$300.00 for the evaluation requested in the 2024 calendar year;~~
  - c) ~~\$312.00 for the evaluation requested in the 2025 calendar year;~~

~~d) \$324.00 for the evaluation requested in the 2026 calendar year and subsequent calendar years.~~

### REGISTRATION FEES

**3.01** Unless otherwise specifically provided in this by-law, a separate registration fee is payable for each class of certificate of registration issued in each category.

**3.02** Subject to Article 3.04 and Article 3.05, the ~~registration fee paid~~ Initial Registration Fee is payable for the issuance of each class of certificate of registration, other than an emergency class certificate of registration, ~~is as set out in the Fee Schedule.~~

~~i) \$50.00 for a certificate issued in the 2023 calendar year;~~

~~ii) \$63.00 for a certificate issued in the 2024 calendar year;~~

~~iii) \$66.00 for a certificate issued in the 2025 calendar year;~~

~~iv) \$69.00 for a certificate issued in the 2026 calendar year and subsequent calendar years.~~

**3.03** No registration fee shall be payable for the issuance of an emergency class certificate of registration.

**3.04** No registration fee shall be payable for the issuance of a non-practising class certificate of registration if the applicant holds, at the time of application, another class of certificate of registration, other than an emergency class, in the category for which the person is seeking the non-practising class certificate of registration.

**3.05** Effective July 1, 2026, ~~The registration fee~~ the Registration Fee - RNEC (NP) ~~paid~~ is payable for the issuance of a certificate of registration a registered nurse in the extended class ~~is as set out in the Fee Schedule \$138.00 for a certificate issued on or after July 1, 2026.~~

### FEES FOR SPECIALTY CERTIFICATES

**4.01** The ~~specialty fee~~ Specialty Fee - RNEC (NP) is payable for the issuance or reinstatement of each specialty certificate in the extended class, ~~as set out in the Fee Schedule.~~

~~i) \$50.00 for a certificate issued in the 2023 calendar year;~~

- ~~ii) \$63.00 for a certificate issued in the 2024 calendar year;~~
- ~~iii) \$66.00 for a certificate issued in the 2025 calendar year;~~
- ~~iv) \$69.00 for a certificate issued in the 2026 calendar year and subsequent calendar years.~~

**ANNUAL FEES**

- 5.01** Unless otherwise provided in the by-law, an annual fee is payable by each member for each calendar year in accordance with this by-law.
- 5.02** The Registrar shall notify every member of the amount of the annual fee and the day on which the fee is due.
- 5.03** The annual fee for the calendar year for which a person first becomes a member in a category must be paid immediately prior to the issuance of that certificate of registration.
- 5.04** Except where Article 5.03 or 5.08 is applicable, or unless otherwise authorized by the Registrar, the annual fee for the calendar year must be paid on or before December 31<sup>st</sup> of the previous year.
- 5.05** No annual fee is payable in relation to the issuance of an emergency class certificate of registration or by a member who only holds an emergency class certificate of registration.
- 5.06** Subject to Article 5.05, ~~A~~ a member holding a certificate of registration as a nurse in ~~a~~ any class other than the non-practising class, shall pay the Annual Fee for each certificate of registration as set out in the Fee Schedule.
  - ~~i) for members registered in one category, shall pay an annual fee of~~
    - ~~a) \$270.00 for the 2023 calendar year;~~
    - ~~b) \$340.00 for the 2024 calendar year;~~
    - ~~c) \$354.00 for the 2025 calendar year;~~
    - ~~d) \$368.00 for the 2026 calendar year and subsequent calendar years.~~
  - ~~ii) for members registered in two categories, shall pay an annual fee of~~
    - ~~a) \$540.00 for the 2023 calendar year;~~

~~b) \$680.00 for the 2024 calendar year;~~

~~c) \$708.00 for the 2025 calendar year;~~

~~d) \$736.00 for the 2026 calendar year and subsequent calendar years.~~

**5.06.1** ~~Effective For the 2025 calendar year and subsequent years,~~ a member registered as an interjurisdictional registrant in the ~~G~~general or ~~E~~extended class shall be entitled to receive a rebate each year equal to 25% of the annual fees paid in respect of that year.

**5.07** A member who only holds a certificate of registration in the non-practising class shall pay the Annual Fee - Non-Practising for each certificate of registration as set out in the Fee Schedule.

~~i) for members registered in one category, shall pay an annual fee of~~

~~a) \$50.00 for the 2023 calendar year;~~

~~b) \$63.00 for the 2024 calendar year;~~

~~c) \$66.00 for the 2025 calendar year;~~

~~d) \$69.00 for the 2026 calendar year and subsequent calendar years.~~

~~ii) for members registered in two categories, shall pay an annual fee of~~

~~a) \$100.00 for the 2023 calendar year;~~

~~b) \$126.00 for the 2024 calendar year;~~

~~c) \$132.00 for the 2025 calendar year;~~

~~d) \$138.00 for the 2026 calendar year and subsequent calendar years.~~

**5.08** A member who holds a non-practising class certificate of registration and to whom another class of certificate, other than the emergency class, is issued shall pay, on the issuance of that other class of certificate, the applicable annual fee set out in the Fee Schedule ~~Article 5.06~~ less any annual fee paid by the member for that calendar year.

## Penalty Fees

**6.01** A member, other than one who only holds a certificate of registration in the non-practising class, who fails to pay ~~an annual fee~~ the Annual Fee on or before the day on which it is due, shall pay a ~~penalty fee~~ Penalty Fee as set out in the Fee Schedule for each category where ~~the annual fee was paid after the day it was due,~~ of a late payment was received.

~~i) \$100.00 for the 2023 calendar year;~~

~~ii) \$125.00 for the 2024 calendar year;~~

~~iii) \$130.00 for the 2025 calendar year;~~

~~iv) \$135.00 for the 2026 calendar year and subsequent calendar years.~~

**6.02** A member who only holds a certificate of registration in the non-practising class who fails to pay an annual fee on or before the day on which it is due, shall pay a ~~penalty fee~~ Penalty Fee - Non-Practising for each category where the annual fee was paid after the day it was due, ~~of~~

~~i) \$25.00 for the 2023 calendar year;~~

~~ii) \$32.00 for the 2024 calendar year;~~

~~iii) \$34.00 for the 2025 calendar year;~~

~~iv) \$36.00 for the 2026 calendar year and subsequent calendar years.~~

## FEES FOR REINSTATEMENT/LIFTING ADMINISTRATIVE SUSPENSIONS

### **Application for Reinstatement Fee**

**7.01** A person who applies for reinstatement of a certificate of registration under the applicable section of the Code, shall pay, ~~at the time the person makes such application~~ a Reinstatement Application Fee as set out in the Fee Schedule, at the time the person makes such application

i) Reinstatement Application Fee – DC/FTP Proceeding, where the application is made pursuant to section 72 of the Code. ~~a fee of~~

~~a) \$350.00 in the 2023 calendar year;~~

- ~~b) \$475.00 in the 2024 calendar year;~~
- ~~c) \$494.00 in the 2025 calendar year;~~
- ~~d) \$514.00 in the 2026 calendar year and subsequent calendar years.~~

ii) Reinstatement Application Fee – Non-Practising/Former Member, where the application is not made pursuant to section 72 of the Code, ~~shall pay a fee of~~

- ~~a) \$150.00 in the 2023 calendar year;~~
- ~~b) \$200.00 in the 2024 calendar year;~~
- ~~c) \$208.00 in the 2025 calendar year;~~
- ~~d) \$216.00 in the 2026 calendar year and subsequent calendar years.~~

### **Application for Lifting Administrative Suspension Fee**

**7.02** A person who is otherwise entitled to have an administrative suspension lifted, shall pay a **Lifting Suspension Fee** as set out in the **Fee Schedule**. The fee is payable at the time the person makes the request to lift the suspension, ~~of~~

- ~~i) \$50.00 in the 2023 calendar year;~~
- ~~ii) \$67.00 in the 2024 calendar year;~~
- ~~iii) \$70.00 in the 2025 calendar year;~~
- ~~iv) \$73.00 in the 2026 calendar year and subsequent calendar years.~~

### **Reinstatement Fee**

**7.03** Subject to Article 7.04, a person who is otherwise entitled to reinstatement of their certificate of registration, shall pay a **Reinstatement Fee** as set out in the **Fee Schedule**. ~~shall pay a reinstatement fee of~~

- ~~a) \$50.00 if made eligible to reinstate in the 2023 calendar year;~~

- ~~b) \$67.00 if made eligible to reinstate in the 2024 calendar year;~~
- ~~e) \$70.00 if made eligible to reinstate in the 2025 calendar year;~~
- ~~d) \$73.00 if made eligible to reinstate in the 2026 calendar year and subsequent calendar years.~~

**7.04** A person who is otherwise entitled to reinstatement of their certificate of registration as a registered nurse in the extended class shall pay a ~~fee of \$142.00~~ Reinstatement Fee - RNEC (NP), as set out in the Fee Schedule, if made eligible to reinstate on or after July 1, 2026.

**7.05** An applicant shall pay a Reinstatement Additional Fee as set out in the Fee Schedule, ~~F~~for each calendar year or part thereof during which ~~the applicant~~ they, while not a member:

- a) used a title, the use of which was restricted to members, and/or
- b) held themselves out as a member and/or held themselves out as qualified to practise in Ontario as a nurse, registered nurse, practical nurse or registered nurse in the extended class ~~or nurse practitioner~~ in breach of section 11 of the Act, and/or
- c) performed an act authorized to members under the Act in breach of the RHPA.

### EXAMINATION FEES

**8.01** Deleted September 2014.

**8.02** Revoked March 2022

**8.02.1** Revoked March 2022

**8.03** Removed June 2018

**8.04** Revoked March 2022

**8.05** Deleted June 2021

**8.06** A person who applies to have a re-score of the results of the examination which is a requirement for the issuance of a specialty certificate in the extended class, known as the Canadian Nurse Practitioner Examination (CNPE), shall pay an Examination Rescore Fee ~~of \$110.00~~ as set out in the Fee Schedule.

- 8.07** A person who applies to attempt the College's jurisprudence examination shall pay a ~~Jurisprudence Examination Fee of \$40.00~~ as set out in the Fee Schedule.
- 8.08** A separate fee is payable for each application referred to in Articles 8.06 and 8.07 and shall be paid at the time the application is submitted.

### **FEES RELATING TO QUALITY ASSURANCE**

- 9.01** Where a person is required by the College's Quality Assurance Committee or a panel thereof to undergo a practice assessment or reassessment under clause 29(1)(a) of the regulation governing the College's Quality Assurance Program (being Part IV of Ontario Regulation 275/94, as amended), a ~~QA Practice Assessment Fee fee of \$1,500.00~~ as set out in the Fee Schedule, shall be paid unless otherwise directed by the Quality Assurance Committee or the panel which required the person to undergo that practice assessment or reassessment.
- 9.02** Where a person is required by the College's Quality Assurance Committee or a panel thereof to undertake one or more additional practice assessment components under subsection 28(3) of the regulation governing the College's Quality Assurance Program (being Part IV of Ontario Regulation 275/94, as amended), a ~~QA Practice Assessment - Additional Fee, fee of \$1,500.00~~ as set out in the Fee Schedule, shall be paid if the Quality Assurance Committee or a panel thereof determined that the need to include additional components was due in whole or in part to the person's failure to co-operate with the Quality Assurance Committee, a panel thereof or an assessor.
- 9.03** The fee required by Article 9.01 shall be payable upon receipt of notice from the College that a practice assessment or reassessment has been required by the Quality Assurance Committee or a panel thereof.
- 9.04** The fee required by Article 9.02 shall be payable upon receipt of notice from the College that the person has been required by the Quality Assurance Committee or a panel thereof to undertake one or more additional practice assessment components under subsection 28(3) of the regulation governing the College's Quality Assurance Program (being Part IV of Ontario Regulation 275/94, as amended) as a result of the person's failure to co-operate with the Quality Assurance Committee, a panel thereof or an assessor.

### **9.1 OTHER FEES**

- 9.1.01** An ~~administrative fee~~ Administrative Fee - Credit Card Decline ~~of \$50.00~~ as set out in the Fee Schedule, shall be payable by a person who purports to

make a payment to the College by credit card for each time that the payment is refused by the credit card provider.

**9.1.02** An ~~administrative fee~~ Administrative Fee - Refund, ~~of \$25.00~~ as set out in the Fee Schedule, shall be payable for the issuance of any refund by the College and shall be automatically deducted from that refund.

**9.1.03** Where the member fails to comply with Article 44.2.06 of the College's By-law No. 1: General and the College subsequently is required to revise its register to reflect information thereafter provided by the member, the member shall pay an ~~administrative fee~~ Administrative Fee - Change of Information, as set out in the Fee Schedule. ~~of \$100.00.~~

### GENERAL

**10.01** Fees described in this by-law are exclusive of applicable taxes and are not refundable either in whole or in part.

**10.02** Where a fee is required to be submitted or paid under this by-law, the fee shall be paid by debit or credit card.

**10.03** Payment by any means other than those specified in Article 10.02 is not the submission or payment of a fee under this by-law.

**10.04** Deleted June 1, 2017

**10.05** Despite any provisions contained in this by-law, the Registrar may waive the requirement for an individual applicant, member or former member to pay a fee required by this by-law where, in the Registrar's opinion, the circumstances are sufficiently extraordinary to warrant the waiver and are not based upon the ability of the individual applicant, member or former member to pay the fee.