

Request for Verification of Registration form



COLLEGE OF NURSES
OF ONTARIO
ORDRE DES INFIRMIÈRES
ET INFIRMIERS DE L'ONTARIO

THE STANDARD OF CARE.

College of Nurses of Ontario
101 Davenport Rd., Toronto, ON M5R 3P1
www.cno.org

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Toll-free (Canada): 1 800 387-5526
Fax: 416 928-6507

The purpose of this document is to verify to another regulatory board that you are, or were, registered with the College of Nurses of Ontario (CNO). We will not send this document to an employer or a school

Instructions

- Type your responses on this form.
- Print and then sign the completed form, and mail or fax it to CNO using the complete mailing address or fax number at the top of this form.

Please review the *Privacy Policy* on the College's website (www.cno.org/privacy) to understand how your personal information will be used.

Personal Information

First name _____		Last name _____	
CNO Registration number _____	Year of graduation _____	Street address _____	City _____
Date of birth _____	Telephone number _____	Province/State _____	Postal Code/Zip Code _____ Country _____
School of nursing _____		email address _____	

Regulatory board Information

Name of regulatory board to receive your verification of registration. _____

Street address _____ City _____

Province/State _____ Postal Code/Zip Code _____ Country _____

I hereby authorize the College to release my registration history, examination scores and any information related to my conduct and/or health that has been reviewed by the College to the party identified above.

Signature _____

Fees & delivery information

Please send my information to the identified regulatory board by:

<input type="checkbox"/> Mail	\$ <u>0.00</u>
<input type="checkbox"/> Fax (<i>applicable fee: \$5.65 CAD</i>)	\$ _____
<input type="checkbox"/> Courier (<i>applicable fees: to another Canadian province; \$28.25 CAD to the United States; \$40.00 CAD</i>) <i>For courier fees outside of North America contact our Customer Service Centre</i>	\$ _____

Processing fee \$16.95 CAD \$ 16.95

Total \$ _____

*(Please add up delivery and processing fee.
This total will be charged to your credit card.)*

Payment information

Payment is accepted by credit card (Visa, MasterCard, American Express). CNO does not collect payment information in writing. Please submit your completed form to CNO. Once it has been received, you will be contacted for payment by email within 10 business days. Please do not contact CNO to provide payment until we have notified you that your form has been received. Once the payment notification email has been sent, you have 60 days to make your payment or your request will be cancelled.

NOTE: It will take approximately 6 weeks to process your request from the day the College receives your request and payment. You may request delivery by fax or courier, but please check with the regulatory body you are applying with to ensure they accept these means of delivery.