

Council Meetings - Guidelines for Observers

- Council meetings are held in the Council chambers at the College of Nurses (101 Davenport Road).
- If a portion of the meeting is closed to the public, it will be announced for observers. If known in advance, it will be noted on the College's web site.
- There are morning and afternoon refreshment breaks and a one-hour break for lunch. If known in advance, closed sessions will be announced on the website.
- Those attending the Council meetings as observers do not participate in the meeting.
- Observers are asked to limit comings and goings during the meeting. If you need to leave the Council Chambers between scheduled breaks, please use the door marked "Council Chamber Exit".
- Observers can access the Council package on line at cno.org one week before the meeting. During the meeting, the package can be accessed using the College's WiFi.
- Observers are welcome to have refreshments in the observer lounge at the north end of the Council chambers. An hour-long break is provided for lunch.
- Observers are asked to be quiet during the meeting. Side conversations are distracting and disrespectful to Council and other observers. If you wish to have a discussion, please leave the meeting and rejoin it later.
- Do not speak with, or pass notes or information to, Council members.
- Turn off or mute cell phones and pagers while in Council Chambers. Do not take pictures or record any portion of the meeting.
- The College is a scent free environment. No perfume, scented lotion or aftershave may be worn.

If you have any questions after the meeting, contact:

Jenna Hofbauer, Council Affairs Coordinator

Local: 416-963-7566, Toll-free long-distance 1-800-387-5526, ext. 7566

E-mail: jhofbauer@cnomail.org

Note: There is no on-site parking for observers